

Four Quick Tips

1. Always Recycle all emptied metal food and beverage cans, all emptied plastic bottles and jugs, all clean office paper and newspaper and clean and flattened cardboard and place them in your **mixed recycling bin**.



2. Never put plastic bags or plastic wrap, plastic cups, dishware, straws, food or

food-related paper, paper cups, Styrofoam, paper tissue, clothing, wood, tubes, furniture, batteries, wires, electronics, garden hoses, prescription bottles, or needles, in your recycling bin.

3. We wish everything was recyclable, but many things are not. If it's not reusable, remember this ... **WHEN IN DOUBT, THROW IT OUT!** If you're not sure if it's recyclable, throw it in the trash. And just always remember recycling the obvious things, such as metal cans, plastic bottles and jugs, clean paper and cardboard.

4. Be a Recycling Champion by encouraging your co-workers to start recycling.

Let's recycle right!

It's far more important than you might think.

Questions?

As with all DCAMM projects, **you should know what we know**. Knowledge is power and **the more you know about recycling** the more you will be able to make a positive impact on your work environment.



For more information, please contact your campus DCAMM Facilities office directly for assistance. **We want you to have the right information and we need you on our recycling team.**

Capitol Hill Campus

401-222-6200

Pastore Center Campus

401-462-2200

Ladd Campus

401-462-2200

Stedman Center Campus

401-256-2732

Veterans Home Campus

401-265-0961

Zambarano Campus

401-567-5420

www.dcammm.ri.gov

State of Rhode Island
Gina Raimondo, Governor

Department of Administration
Michael DiBiase, Director



Reduce, Reuse, Recycle

DCAMM

Division of Capital Asset Management
and Maintenance

Carole Cornelison, Division Director

For Questions or Further Information Contact:

DCAMM Administration
(401) 222-6200

www.dcammm.ri.gov



Reduce, Reuse, Recycle right

Recycling is one of the best and least expensive ways for you to positively impact your work environment and the State of Rhode Island. The amount of waste we create is increasing at a rapid pace. **Recycling is critical for preserving our environment, natural resources and reducing our energy consumption.** This brochure will provide an overview of the State's recycling efforts and how you and your co-workers can participate.

Why Recycle?

Consumable products are manufactured by extracting fresh, raw materials from the earth through mining and forestry operations and in whole lot of consumed. **when we materials are converted into** **products** reducing the need to consume additional natural resources and energy. Recycling also helps to protect our natural habitats for the future.



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To the Landfill

Recycling also reduces the amount of trash headed for the landfill and as a result, the number of trips waste haulers make to do so. Less trash means smaller dumpsters and less frequent pick-ups.

Let's Get Started

DCAMM is ready to help you kick off your new recycling campaign. Contact your DCAMM Building Manager for assistance or call DCAMM at 222-6200 for assistance.

The experts at the Rhode Island Resource Recovery (RIRRC) recommend **mixed recycling** where all recyclables (paper, cardboard, plastics, cans) are placed in a single recycling container separate from trash.

Centrally located wheeled totes will be strategically located throughout the building for staff to empty their personal recyclable containers into. These totes will then be transferred to the appropriate recycling dumpster for pick-up. **That's it!**



Floor Captains

Successful recycling programs need champions to encourage co-worker participation. Please consider **'Floor Captains'** in each building that your agency occupies to assist DCAMM with messaging your recycling program to your staff.

Everything in its Place

For a nominal fee, DCAMM will provide the required wheeled totes and smaller blue recycling bins at each employee's desk.



Appropriate labeling of these containers in common spaces such as break-rooms and conference rooms makes it easy to dispose of waste properly.

Environmental Impact

DCAMM is committed to **minimizing the environmental impact** of harmful chemicals and greenhouse gasses being released from trash in our landfill. Your recycling efforts will divert waste from the landfill and help to reduce the pollution caused by that waste.

Recycling is essential to our state:

- No space for waste. The only landfill in RI is filling up fast.
- Recycling reduces costs and preserves precious natural resources.
- Recycling reduces energy consumption.

Let's Recycle!